

## DeVRY UNIVERSITY VISITING PROFESSOR ASSIGNMENT

The Visiting Professor (the individual identified in Exhibit A for onsite professors, or in the webpage to which this Assignment is attached for online professors, hereinafter called the “Professor”) is assigned to teach for DeVry University, Inc. (“DeVry”) the course(s) identified in Exhibit A to this Assignment, or in the webpage to which this Assignment is attached. Exhibit A (for onsite professors), and/or the webpage to which this Assignment is attached (for online professors) is/are expressly incorporated herein.

### I. ASSIGNMENT

A. Professor: The individual identified in Exhibit A, or the individual identified in the webpage to which this Assignment is attached.

B. Course(s): The course(s) identified in Exhibit A, or in the webpage to which this Assignment is attached. The specific course(s) to which the Professor is assigned is/are referred to elsewhere in this Assignment as the “Course.” The session dates for the Course are noted in Exhibit A, or in the webpage to which this Assignment is attached.

C. Course Materials and Content: In teaching the Course, Professor is expected to utilize the course materials provided by DeVry, and adhere to the course content as dictated by DeVry. Professor is expected to instruct students to the end of achieving the Course objectives, as defined by DeVry.

D. Job Expectations: Professor is expected to attend all class sessions as scheduled by DeVry and teach the Course in a competent and professional manner, conduct him/herself with students and colleagues in a manner which does not detract from the reputation of or otherwise reflect poorly on DeVry, and generally comply with the employee code of conduct, as stated in DeVry’s employment policies.

In addition to teaching, Professor is expected to grade Course assignments and examinations (unless assignments and/or examinations are auto-graded by the system or platform in which the Course is given); maintain “office hours” during which he or she is available to students; attend orientation, meetings, and on-going training as required by DeVry; and otherwise follow the rules, policies and procedures established by DeVry applicable to its employed faculty members and employees at large. Professor is expected to perform other duties as assigned by DeVry. Professor also will be required to provide evidence of his/her ability to work in the United States and such other employment documentation as DeVry may reasonably request.

E. Evaluation: Professor’s job performance will be evaluated by DeVry as part of the employee evaluation process. Professor may receive on-going evaluation and coaching from his/her supervisor at DeVry regarding his/her performance and DeVry’s expectations.

II. EMPLOYMENT AT WILL

Professor acknowledges that he or she is employed by DeVry and that this Assignment and Professor’s employment with DeVry in general is governed by the employment-at-will doctrine. DeVry specifically reserves the right to terminate Professor’s employment at any time, and the existence of this Assignment is not a promise of permanent employment or employment otherwise inconsistent with the employment-at-will doctrine.

III. PAYMENT

Professor will be paid for this Assignment based on the number of credit hours assigned by DeVry to the Course, as set forth in Exhibit A, or in the webpage to which this Assignment is attached. The number of contact hours with students may be greater than the number of credit hours assigned to the Course. Professor will be paid through DeVry’s payroll system and cycles, with applicable taxes and other withholdings performed by DeVry. DeVry will issue an IRS Form W-2 to Professor with regard to payment for the Course.

IV. CONFLICTS OF INTEREST AND CONFIDENTIALITY/ NONDISCLOSURE

In addition to the other policies applicable to DeVry’s employees, Professor specifically acknowledges that he/she is expected to comply with DeVry’s conflicts of interest and confidentiality policy, as published in the employee handbook and available on DeVry’s employee intranet.

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We are pleased that you will be teaching at DeVry this session and look forward to your contributions. By signing where indicated below, or by clicking on the “I agree” box on the webpage to which this Assignment is attached, you confirm that you have read and understand the conditions of this Assignment. No changes to or alterations of this Assignment will be valid or binding against DeVry unless accepted in writing by the Metro Dean of Academic Affairs, Metro President or Dean of Online Academic Affairs.

DeVry University, Inc.

Professor

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Authorized Signature

Signature

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Title

Printed Name