CHAMBERLAIN VISITING PROFESSOR ASSIGNMENT

The Visiting Professor (the individual identified in Exhibit A or the webpage to which this Assignment is attached, hereinafter called the “Professor”) is assigned to teach for Chamberlain College of Nursing LLC (“Chamberlain”) the course(s) identified in Exhibit A to this Assignment and/or the webpage to which this Assignment is attached. Exhibit A and/or the webpage to which this Assignment is attached is/are expressly incorporated herein.

I. ASSIGNMENT

A. Professor: The individual identified in Exhibit A or the webpage to which this Assignment is attached.

B. Course(s): The course(s) identified in Exhibit A or the webpage to which this Assignment is attached. The specific course(s) to which the Professor is assigned is/are referred to elsewhere in this Assignment as the “Course.” The session dates for the Course are noted in Exhibit A or the webpage to which this Assignment is attached.

C. Course Materials and Content: In teaching the Course, Professor is expected to utilize the course materials provided by Chamberlain, and adhere to the course content as dictated by Chamberlain. Professor is expected to instruct students to the end of achieving the Course objectives, as defined by Chamberlain.

D. Job Expectations: Professor is expected to attend all class sessions as scheduled by Chamberlain and teach the Course in a competent and professional manner, conduct him/herself with students and colleagues in a manner which does not detract from the reputation of or otherwise reflect poorly on Chamberlain, and generally comply with the employee code of conduct, as stated in Chamberlain’s employment policies.

In addition to teaching, Professor is expected to grade Course assignments and examinations (unless assignments and/or examinations are auto-graded by the system or platform in which the Course is given); maintain “office hours” during which he or she is available to students; attend orientation, meetings, and on-going training as required by Chamberlain; complete all required or requested compliance documentation as identified by Chamberlain; and otherwise follow the rules, policies and procedures established by Chamberlain applicable to its employed faculty members and employees at large. Professor is expected to perform other duties as assigned by Chamberlain. Professor also will be required to provide evidence of his/her ability to work in the United States and such other employment documentation as Chamberlain may reasonably request.

E. Evaluation: Professor’s job performance will be evaluated by Chamberlain as part of the employee evaluation process. Professor may receive on-going evaluation and coaching from his/her supervisor at Chamberlain regarding his/her performance and Chamberlain’s expectations.
II. EMPLOYMENT AT WILL

Professor acknowledges that he or she is employed by Chamberlain and that this Assignment and Professor’s employment with Chamberlain in general is governed by the employment-at-will doctrine. Chamberlain specifically reserves the right to terminate Professor’s employment at any time, and the existence of this Assignment is not a promise of permanent employment or employment otherwise inconsistent with the employment-at-will doctrine.

III. INSURANCE REQUIREMENTS

Professor acknowledges that as a part-time temporary employee, he or she is not eligible to participate in Chamberlain’s sponsored employee benefit plans. As such, if Professor will be teaching in a clinical setting, Professor acknowledges that it is his or her own responsibility to maintain adequate medical healthcare coverage as required by the clinical site for the duration of the Professor’s assignment to that site.

IV. PAYMENT

Professor will be paid for this Assignment based on the number of credit hours assigned by Chamberlain to the Course, as set forth in Exhibit A or the webpage to which this Assignment is attached. Professor’s failure to attend each session in its entirety or failure to make-up a missed session during the 8-week Course, may result in a deduction in compensation determined solely by Chamberlain. The number of contact hours with students may be greater than the number of credit hours assigned to the Course. Professor will be paid through Chamberlain’s payroll system and cycles, with applicable taxes and other withholdings performed by Chamberlain. Chamberlain will issue an IRS Form W-2 to Professor with regard to payment for the Course.

V. CONFLICTS OF INTEREST AND CONFIDENTIALITY/NONDISCLOSURE

In addition to the other policies applicable to Chamberlain’s employees, Professor specifically acknowledges that he/she is expected to comply with Chamberlain’s conflicts of interest and confidentiality policy, as published in the employee handbook and available on Chamberlain’s employee intranet.

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We are pleased that you will be teaching at Chamberlain this session and look forward to your contributions. By signing where indicated below, you confirm that you have read and understand the conditions of this Assignment. No changes to or alterations of this Assignment will be valid or binding against Chamberlain unless accepted in writing by the applicable academic leadership.

Chamberlain College of Nursing LLC  Professor

______________________________  ______________________________
Authorized Signature  Signature

______________________________  ______________________________
Title  Printed Name